

State of Alabama
REQUEST FOR PROPOSAL
COST ALLOCATION AND ANALYSIS SERVICES

The State of Alabama has a need to contract to prepare the annual cost allocation plans and analyses of service costs for its various internal service operations. The Information Services Division (ISD) has the immediate need to establish charge-back rates for services provided to its many customers. These costs and service structures must be in conformance with federal requirements, and they must respond to the findings of prior year federal reviews of ISD's charges to federal programs.

A Request for Proposal (RFP) has been developed to provide sufficient information to interested Vendors to prepare and submit proposal responses for consideration by the Department of Finance, Information Services Division, hereafter referred to as the STATE, to contract cost allocation and analysis services for the State's Information Technology Resources.

The State of Alabama has posted this RFP at the following website location:
http://www.isd.state.al.us/ps_contracts.aspx Any questions regarding this RFP must be addressed to RFPResponse@isd.state.al.us.

RFP Schedule of Events

Item	EVENT	DATE
1	State: Issuance of RFP on ISD Website	May 21, 2003
2	Vendors: Deadline for Questions	May 26, 2003
3	State: Responses to Vendor Questions Posted to Website	May 28, 2003
4	Vendors: Deadline for RFP Responses	June 6, 2003 5:00 PM

The State reserves the right, at its sole discretion, to adjust this schedule as it deems necessary. Notification of any adjustment shall be provided via the State's website at
http://www.isd.state.al.us/ps_contracts.aspx